



## Shuttle Driver Job Description

**Position:** Shuttle Driver

**Updated:** October 2024

**Supervisor:** Director of Mountain Operations

**Overview:** Operate one of our two multi passenger vans to transport employees and/or guests to and from our remote lot locations and the plaza drop-off zone. Our shuttle team typically operates during all holiday periods and weekends throughout the winter season.

### **Job Description:**

- Arrive and begin operating prior to other departments so as to ensure they can report to work on time when asked to park in remote lots. Remain operating until all employees or guests have been returned to their vehicles.
- Expected to be courteous, professional and helpful to fellow employees and guests at all times.
- On occasion, transport of guests is also expected given the number of customers during very busy periods
- Our shuttle team runs two shifts during operation. Each shift is between 8 and 10 hours.
- Safe and courteous operation of the vehicles is expected. Keeping the vehicle clean is the responsibility of the driver.

### **What we expect of you:**

Operating a vehicle safely while transporting people is of the utmost importance. A courteous and professional approach is always expected of you. Being reliable and honoring your work schedule is required. Attendance, grooming standards and guest service are hallmarks of a successful Shuttle Driver.

### **Requirements:**

- A valid driver license.
- Ability to work holiday periods and weekends.
- Ability to safely operate in winter conditions.
- Ability to safely operate in heavy traffic flow.
- Ability to operate both during the day and at night.

### **What to expect from us:**

You will be asked to operate one of two newer model Transit type vans to help fellow employees and guests get to where they need to go. Shuttle Operation is critical to the success of Pats Peak as our parking availability is at a premium. Schedules are influenced by weather conditions and guest attendance. Typically, the shuttle team operates during all holiday periods and weekends for the winter operating season. That season is generally from December to the end of March. We offer free skiing/snowboarding, rentals/lessons, meal and retail shop discounts to all of our employees.